**Agency Name:** CHADDOCK

**Region:** CENTRAL

**Reporting Time Period:** (Month/Year i.e. March 1 to March 31, 2015) January 2019

Residential Census last day of month total and per unit: (total number of youth in each category: DCFS, ISB, DJJ, DHS, Private Pay, other.)

AGENCY TOTAL: 47 (does not include TLP-ILO) Total by Cottage/Unit:

Appuhn Total: 10 Wesley Total: 11 Leathers Total: 10 Kittel Total: 6 Simon Total: 10

DCFS: 3 DCFS: 1 DCFS: 0 DCFS: 3 DCFS: 0

Other: 7 Other: 10 Other: 10 Other: 3 Other: 10

**Hotline Reports:**

How many hotline reports have been made during the current month? How many staff are unable to work due to an open DCP/Licensing investigation? Indicate how long each staff has been off pending the investigation.

0

**Staff Terminations:**

Number of staff terminated this month and reason for termination (Document terminations based on issues regarding care and/or treatment of youth).

0

**Staff Vacancies:** By Unit (if applicable)

Provide number of vacancies for all job titles; Explain how vacant shifts are covered to meet your staffing ratio for milieu, explain how therapeutic services are covered (i.e. individual, group, family) during vacancies or shortages.

TOTAL Residenital Vacancies: 4 By Cottage/Unit:

Appuhn : 2 Wesley : 2 Leathers : 0 Kittel : 0 Simon : 0

Plans for staff coverage due to staff shortages are in place. Chaddock has a list of temporary staff that can be used as needed for staff coverage. Also, overtime is authorized whenever needed to ensure staff coverage.

**Temporary Staff:** By Unit (if applicable)

Provide the number of temps and job titles they covered.

n/a

**Background Checks:** By Unit (if applicable)

Provide the status of background checks for all new, conditional and temporary employees.

Backgroud check not cleared by FBI yet: 5 employees (all agency)

**Staff Injuries:**

By Unit (if applicable)

Total number of staff injuries during the month by category: number of staff injuries during restraint, staff injured by youth physical aggression, other staff injuries, number of staff currently unable to work due to injuries.

AGENCY TOTAL: 3 Total by Cottage/Unit:

Appuhn Total: 1 Wesley Total: 0 Leathers Total: 0 Kittel Total: 0 Simon Total: 2

During Restraint: 1 During Restraint: During Restraint: During Restraint: During Restraint: 2

Client Aggression: Client Aggression: Client Aggression: Client Aggression: Client Aggression:

Other: Other: Other: Other: Other:

**CQI Activities:**

What CQI activities were utilized by your agency to address identified areas of concern within your program(s) this month?

The Corporate Compliance Report was completed this month. This report is completed every calendar year to reflect the year’s Licensing/Accreditation Reviews, Inspections, and Internal and External Compliance Reviews. It provides a summary of investigations and/or complaints processed in the preceding 12 months in conjunction with the corporate compliance program; notes corrective action(s); a review of Chaddock’s insurances; recommendations for the organization’s policies and/or procedures (when identified); and a list of issues that pose the greatest risk.

**Other Significant Information:** Provide important information not captured in the previous categories.

GH client DA remains in Adams County Detention since 10/17/18. During his stay at the youth home he assaulted a guard and has new charges. Next Court scheduled for 02/14/19.

Chaddock’s Residential Contract with DCFS will change on 03/01/19 and the guaranteed beds will be at zero. The current Residential clients will remain in the program. Chaddock will continue to have a Group Home contract with no changes.

**Date Submitted:** Date report is emailed.

02/08/19

**Completed by:** Person completing, job title, email address.

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