Chaddock
Every Child Deserves a Chance

205 South 24th Street
Quincy, Illinois 62301
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Chaddock Board of Trustees Agenda
Tuesday, December 11, 2018 — 11:30 A.M.–1:30 P.M.
Chaddock Education Center-Conference Room

Chaddock's Mission:
Strengthening children and families through innovative trauma and attachment-based services

I. Opening Prayer/Christmas at Chaddock Video

II. Consent Agenda

- Board Minutes, September 11, 2018
- Operating Gifts, Q1FY19
- CQI Update, Q1FY19
- Housing Allowance

Motion: I move to approve the consent agenda as presented.

III. Board Updates

- ***Program Committee Update***
  - -- Community Based Services and Blessing Collaboration
  - -- Foster Care
  - -- Joint Commission Review (JCAHO)

- ***Resource Committee Update***
  - -- The Knowledge Center Remodel
  - --DCFS Contracts
  - -- Financial Update/ Financial "Dashboard"

Motion: I move to accept the Resource Committee recommendation to approve the Q1FY19 Financial Report.

- ***990 Committee***
  - -- Need three board members to serve on this committee

- ***President's Update***
  - -- Corporate Restructure
  - -- FlexDSI

IV. New Business/Other

V. FY18 Audit Report – Gray, Hunter, Stenn

Motion: I move to approve the FY18 Audit as presented.

VI. Executive Session

-- Discussion with Auditor

-- Next Meeting March 12, 2019

Consent Agenda Summary

In a consent agenda, there is no discussion of the items, the Board simply votes to approve the consent agenda. Prior to taking that vote, the Board Chair will ask if anyone requests to remove anything from the consent agenda. If a Board member feels there needs to be discussion of an item on the consent agenda, he or she should ask that the item be removed, and it will be added to the agenda for discussion. Four items are included in the consent agenda for approval at the December 11 meeting.

1) Minutes of the September 11, 2018 Board Meeting, which are enclosed in the packet.

2) Each quarter, the Chaddock Board approves a gift of all charitable dollars received by Chaddock during the previous quarter to the Chaddock Children's Foundation. For the 1st Quarter of FY19 gifts totaled $61,689.10, making the year-to-date gifts from Chaddock to the Foundation $61,689.10.

3) Included in the packet of information is a Continuous Quality Improvement (CQI) Summary Report, which highlights referrals, discharges, behavior management, and clients served for the quarter.

4) Each year, the Board of Trustees must formally approve the Housing Allowance for Rev. Jeff Rasche and Rev. Gary Livesay. The designation requested at this time is for the period of January 1, 2019 to December 31, 2019. A total of up to $14,000.00 of the total compensation of Rev. Jeff Rasche and a total of up to $18,000.00 of the total compensation of Rev. Gary Livesay, is designated for housing/parsonage furnishings for the period of January 1, 2019 to December 31, 2019 which shall be excluded from income in accordance with Section 107 of the Internal Revenue Code.

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CHADDOCK BOARD OF TRUSTEES
Meeting Minutes
Tuesday, September 11, 2018
Chaddock Education Center
205 South 24th Street

Elected Members Present:	Jerry Jackson, Chair, Troy Culbertson, Maria Eckert, Rev. Leo Enlow, Tiffany Frericks, Justin Hale, Chaka Jordan, Julia Melgreen, Natalie Oswald, Syndi Peck, and Maggie Strong
Elected Members Present by Phone:	Phylicia Manley
Elected Members Absent:	Chris Blakeman, Marcia Moulden, and Steve Wavering
Chaddock Staff Present:	Debbie Reed, President/CEO Judy Miller, Executive Administrative Assistant Matt Obert, Vice President of Operations Kristen Patton, Director of Finance

I. Welcome and Opening Prayer

Jerry Jackson welcomed everyone and called the meeting to order. Jerry welcomed the new Board members and asked them to introduce themselves. Other Board members and staff introduced themselves. With a quorum in attendance, Jerry asked Debbie Reed to open meeting with prayer at 11:34 A.M.

II. Consent Agenda

- Board Minutes, June 12, 2018
- Operating Gifts, Q4FY18
- CQI Update, Q4FY18
- Authorization to Conduct Charitable Transactions

MOTION: Maria Eckert moved to approve Consent Agenda as presented. The motion was seconded by Chaka Jordan, and it passed unanimously.

III. Board Chair Update

- ***Program Committee Update***

---Foster Care Update

Matt Obert gave the update. As of July 1, 2018, the self-imposed hold was lifted on all foster care placements. Strategically we are focusing on serving only four counties: Adams, Pike, Hancock, and Brown. We are still receiving plenty of referrals. Matt reported the open Supervisor position has been filled at Foster Care.

---Update on DCFS Residential Contract

The contract Chaddock has with DCFS is a no decline/guaranteed bed contract. This fiscal year Chaddock asked DCFS to consider a contract that we didn't have to guarantee beds and asked for an addendum to continue to serve the kids we had. DCFS has declined this request. Currently, since the contract is for 4 guaranteed beds with no decline, we have to hold the 4 beds. We are looking at the possibility of discontinuing this contract. Staff answered questions from Board members. Chaddock will continue the DCFS Group Home contract which is different. We will keep the Board apprised.

- ***Resource Committee Update***

--The Knowledge Center Renovation Project

There are always surprises that come up in projects. It was very difficult removing the chemical odor from the asbestos abatement process. Klingner architects drafted a redesign that included tearing some walls down which would lead to more effective use of the space. This in turn led to the ceilings not having proper height for presentations. There are now 3 design phases for the major learning environment. Phase One will include raising additional money to raise the roof. Klingner is working on the final, but we will need more dollars to move forward. We are looking at early 2019 as a target for moving forward.

Phase 2 of the project is the two smaller break-out rooms and coffee shops. Third phase will be the parking area. When this project is completed, this is going to be a great space.

--Financial Update/Financial "Dashboard"

Dashboard update was given. FY18 fiscal year ended with a deficit budget. We looked at unplanned discharges and took steps to correct. We do not expect this to be an ongoing trend. Currently our numbers are up.

Kristen Patton highlighted and reviewed the June 30, 2018 Financial Statements and answered questions from Board members.

MOTION: Natalie Oswald moved to accept the Resource Committee recommendation to approve the Q4FY18 Financial Report. The motion was seconded by Tiffany Frericks and it passed unanimously.

- ***President's Update***

--FY18 Year End Outcomes

Highlights were given in the September Board Update. Employee engagement remains strong. Overall the agency is on solid footing as an organization. Debbie Reed encouraged everyone to review the Agency Impact Report that was distributed to everyone.

--Corporate Restructuring
Debbie Reed gave the update as a reminder and to be sure the Board keeps informed. In the midst of corporate restructuring, we are transitioning to a holding company "Chaddock". This current Board will serve Chaddock Trauma and Attachment Services. The other corporations are; Chaddock Behavioral Health, The Knowledge Center, and Chaddock Children's Foundation. The size of the Board for Chaddock Trauma and Attachment Services will remain at 10-15 members. We will identify other Board members for the other corporations. January 1, 2019 we will be moving Chaddock name to the holding Company.

The Resource and Program Committees will be phased out this year. Matt Obert will be the Executive Director of Chaddock Attachment and Trauma Services. Future Board Updates will cover what is happening at "Chaddock Family of Organizations."

--Update on FlexDSI
Flex DSI is our electronic medical record. We have worked with the owners of Flex for the last 8 years. They helped design our Flex medical record system for the clients we serve. Chaddock has the unique opportunity to take ownership of this company that will expand our mission to give other agencies the opportunity to afford a system like what we have. Chaddock has hired additional staff and will be able to market the system. This will be a low risk and low cost acquisition. Staff answered questions from the Board and then the following motion was made.

MOTION: Rev. Leo Enlow moved to approve moving forward with the purchase agreement for Flex Data Solutions, Inc. and subsequent acquisition of the company. The motion was seconded by Julia Melgreen and it passed unanimously.

This is a great opportunity and Chaddock is well positioned to market this.

IV. Adjournment

With nothing else to discuss, Maria Eckert moved to adjourn the meeting at 12:57 P.M. The motion was seconded by Rev. Leo Enlow and it passed unanimously. Staff were excused and Board members remained for the Executive Session to discuss the President/CEO Evaluation.

V. Executive Session

Board members remained for the Executive Session to discuss President/CEO evaluation.

Next meeting will be December 11, 2018
Meeting adjourned: jm

Jerry Jackson, Board Chair

BOARD MEMBER PACKET ITEMS POSTED ON BOARD MEMBER PAGE:
Agenda
Consent Agenda with Supporting Documentation
Minutes June 12, 2018 Board of Trustees Meeting
Operating Gifts, Q4FY18
CQI Update, Q4FY18
Q4FY18 Financials and Financial Dashboard
Q3FY18 Case Review
FY18 Agency Impact Report

SERVICES DASHBOARD

Chaddock
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1st QUARTER FY 2019
07/01/18 – 09/30/18

RESIDENTIAL TREATMENT SERVICES

	1st Qtr. FY'19	YTD FY '19	*Comparative Data* 1st Qtr. FY'18	YTD FY '18
Referrals as of 09/30/18	49	49	35	35
# of inquires in addition to referrals	247	247	189	189
*% of referrals received that were accepted as of 09/30/18	26%	26%	9%	9%
% of referrals received that were denied as of 09/30/18	28%	28%	38%	38%

*So far this Fiscal Year there has been no official disposition made on 46% of referrals due to various reasons including no openings, referrals being withdrawn, various funding issues, etc.

Total Admissions 1 *internal move YTD*	17	17	11	11
Total Discharges *(YTD scheduled- 8 & unscheduled- 3)*	11	11	14	14
Total transfers to less restrictive environment	10	10	11	11
Total transfers to similar/more restrictive environment	1	1	3	3

Because there may be few discharges each quarter, the Average Length of Stay information is provided for YTD only. The comparative data is for the same time period. The average includes *scheduled discharges only. (actual # of discharges)

Average Length of Stay DTAP	-	19 mths (3)	-	25.68 mths (8)
Average Length of Stay DTAP Accelerated	-	6.15 mths (1)	-	6.02 mths (1)
Average Length of Stay Residential	-	21.53 mths (1)	-	0 mths (0)
Average Length of Stay Group Home	-	28.88 mths (2)	-	33.09 mths (2)
Average Length of Stay TLP/ILO	-	5.23 mths (1)	-	0 mths (0)
Average # of clients (budgeted)	46.09 (45.75)	46.09 (45.75)	46.47 (46.75)	46.47 (46.75)
Actual bed days provided- All residential programs	4,240	4,240	4,275	4,275
% of budgeted occupancy- Residential	148.91%	148.91%	115.22%	115.22%
% of budgeted occupancy- DTAP	94.25%	94.25%	91.63%	91.63%
% of budgeted occupancy- Group Home	100.84%	100.84%	98.74%	98.74%
% of budgeted occupancy- TLP/ILO	176.09%	176.09%	281.52%	281.52%
% of budgeted occupancy- TOTAL	**100.74%**	**100.74%**	**99.40%**	**99.40%**
# of Restraints per client bed day	.033	.033	.028	.028
# of Seclusions per client bed day	.042	.042	.033	.033

INTENSIVES/DTAP ACCELERATED

	1st Qtr. FY'19	YTD FY '19	1st Qtr. FY'18	YTD FY '18
# In Home Intensives completed	3	3	1	1
Cumulative Residential Deflection Rate for In Home Intensives	-	74%	-	79%
DTAP Residential Accelerated total served	3	3	1	1

FAMILY SOLUTIONS

	1st Qtr. FY'19	YTD FY '19	1st Qtr. FY'18	YTD FY '18
New referrals	43	43	55	55
Total new services initiated	20	20	30	30
Clients completing services	29	29	38	38
Number of Schools served through Family Solutions	5	5	-	11

* Scheduled Discharges- are discharges that involved the treatment team making the decision that the client has completed treatment to the extent to which Chaddock can provide.

Unscheduled Discharges- include discharges that occur prior to the treatment team recommendation/ completion of treatment. (Ex. clients entering detention, runs, placement ending due to funding, etc).

SERVICES DASHBOARD

Chaddock
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1st QUARTER FY 2019
07/01/18 – 09/30/18

CHADDOCK SCHOOL

Residential & Community Students full & part time

	1st Qtr. FY'19	YTD FY '19	Comparative Data 1st Qtr. FY'18	YTD FY '18
# Starting 2018-2019 School Year & New Students during QTR (Residential- 43, Community-54)	97	97	97	97
Discharged Students (Residential- 6 , Community- 6)	12	12	12	12
Average # students(budgeted)	66.64 (99)	66.64 (99)	68.56 (100)	68.56 (100)
Actual school days provided	3,332	3,332	3,771	3,771
% of budgeted occupancy- Residential Students	87.63%	87.63%	89.05%	89.05%
% of budgeted occupancy- Community Students	89.16%	89.16%	81.40%	81.40%
% of budgeted occupancy- TOTAL	**88.29%**	**88.29%**	**85.70%**	**85.70%**
# of Restraints per school day	.011	.011	.015	.015
# of Seclusions per school day	.005	.005	.012	.012

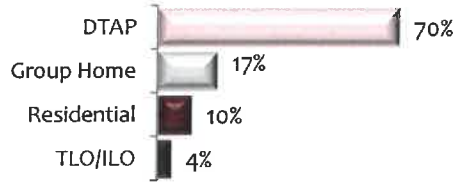
FOSTER & ADOPTION SERVICES

(Foster Care & Reunification)

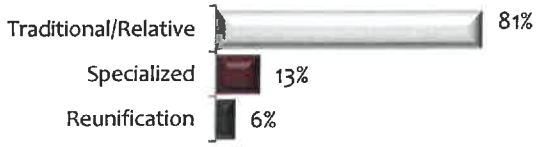
	1st Qtr. FY'19	YTD FY '19	1st Qtr. FY'18	YTD FY '18
Total Admissions (YTD: *17 internal moves/ 21 NEW*)	38	38	47	47
Total Discharges	30	30	27	27
Total discharged to less/lateral restrictive environment	26	26	25	25
Total discharged to a more restrictive environment	4	4	2	2
Discharge where Permanency was Achieved (child no longer in care)	6	6	8	8
Average # of clients (budgeted)	215.70 (221)	215.70 (221)	186 (192)	186 (192)
Actual bed days provided- All Foster Care Programs	19,844	19,844	17,112	17,112
% of budgeted occupancy- SFC (YTD: 4 clients - RFC w/ spec. services)	109.41%	109.41%	85.61%	85.61%
% of budgeted occupancy- RFC-TFC	103.55%	103.55%	111.45%	111.45%
% of budgeted occupancy- Reunification	47.12%	47.12%	36.62%	36.62%
% of budgeted occupancy- TOTAL	**97.60%**	**97.60%**	**96.88%**	**96.88%**

CHARTS- **BREAK DOWN OF OCCUPANCY based on average number of clients served during the quarter**

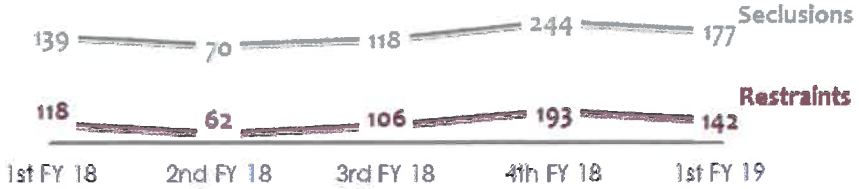
RESIDENTIAL



FOSTER CARE



CHADDOCK SCHOOL



OPERATIONAL DASHBOARD

Chaddock
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1st QUARTER FY 2019
07/01/18 – 09/30/18

HUMAN RESOURCES

	1st Qtr. FY'19	YTD FY '19	Comparative Data 1st Qtr. FY'18	YTD FY '18
# of Viable Applications received	29	29	-	-
# of new hires	15	15	27	27
# of staff who have left the agency	17	17	22	22
# of transfers/promotions within the agency	4	4	8	8
Staff injury reports completed (Osha Logs)	13	13	15	15
% Staff injury requiring medical follow-up (actual #)	62% (8)	62% (8)	27% (4)	27% (4)
# of grievance filed - employee	1	1	1	1
# of unemployment claims filed	1	1	3	3
# of active unemployment claims	0	0	1	1

Staff Trainings Provided: Mandatory trainings include NEO, annual refreshers, etc. Elective trainings include all trainings offered outside of mandatory trainings (including Basics).

# of elective trainings offered	2	2	13	13
# of staff paid training hours (includes mandatory & elective trainings)	2,806	2,806	2,931.5	2,931.5
Internship Program				
# of Interns (5 new during the QTR)	9	9	9	9
# of Participating Colleges/Universities	4	4	7	7

*YTD Update on unemployment claims filed: 1– approved 0- Denied 0- Pending

DEVELOPMENT

	1st Qtr. FY'19	YTD FY '19	1st Qtr. FY'18	YTD FY '18
# of gifts	650	650	522	522
# of new donors to Chaddock	64	64	68	68
# of Church or Community contacts / outreach (on & off campus)	33	33	33	33
# of dollars from General Donations (**excluding** bequests & scholarships)	$95,417	$95,417	$60,034	$60,034
**Total Donations	$123,990	$123,990	$105,386	$105,386

**Total Donations include: General Donations, Bequests, Scholarships and Building Fund contributions

PUBLIC RELATIONS/MARKETING

	1st Qtr. FY'19	YTD FY '19	Comparative Data 1st Qtr. FY'18	YTD FY '18
Social Media - # of Individuals Reached (seen)	44,888	44,888	-	-
Social Media- # of Individuals Engaged (liked/shared/opened)	4,266	4,266	-	-
# of Facebook Page Likes as of 09/30/18	144	2,574	-	-
# of visits to Chaddock Websites	7,426	7,426	8,405	8,405
% of new visitors to Chaddock Websites	82%	82%	64.14%	64.14%
# of Conference Exhibits	3	3	2	2

THE KNOWLEDGE CENTER

	1st Qtr. FY'19	YTD FY '19	Comparative Data 1st Qtr. FY'18	YTD FY '18
# of Webinars/Trainings Offered	8	8	9	9
# Registered for Webinars/Training	358	358	207	207
# Attended Webinars/Training	533	533	196	196
# of Online Orders	26	26	-	-
Amount of On line Sales	$1,753.73	$1,753.73	-	-
# of Downloads of the Attachment Theory in Action Podcasts	5,536	5,536	-	-

TOTAL CLIENTS SERVED

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FY 2019
07/01/18 – 09/30/18

PROGRAM	PRIMARY CLIENTS	*SECONDARY CLIENTS	TOTAL SERVED
RESIDENTIAL			
DTAP	40	85	125
Residential Treatment	5	12	17
Group Home	9	14	23
Independent Living TLP & ILO	3	3	6
Total	57	114	171
INTENSTIVE			
DTAP Accelerated	3	6	9
In Home Intensive	3	7	10
Total	6	13	19
FOSTER & ADOPTION SERVICES			
Specialized Foster Care	33	40	73
Traditional Foster Care	61	62	123
Relative/Fictive Foster Care	140	171	311
Reunification	19	31	50
Case Management only	24	17	41
Home Studies Completed	3	-	3
Total	280	321	601
CHADDOCK SCHOOL			
Residential School Students (includes 6 students who attended Summer School 2018 only)	49	40	89
Community School Students	54	81	135
Total	103	121	224
FAMILY SOLUTIONS			
Individual Counseling Provided	127	110	237
Total	127	110	237
CHADDOCK EXTERNAL TRAININGS PROVIDED (identifies participants & unique direct served)			
THE KNOWLEDGE CENTER	555	-	555
CAREGIVERS CONNECTION ECMHC	1,056	-	1,056
Total	1,611	0	1,611
OVERALL TOTAL	**2,184**	**679**	**2,863**

* Secondary clients include any parent or family member who is receiving services or are involved in the child's treatment/education.

Clients who have moved internally or received more than one service are counted in each program/service. The following shows the number of clients that have been counted in more than one area:

- 1 clients who moved internally in Residential Services.
- 18 clients who have moved internally or received more than one service in Foster & Adoption Services.
- 49 residential students who have attended Chaddock School.

CHADDOCK
UNAUDITED STATEMENT OF FINANCIAL POSITION
SEPTEMBER 30, 2018

	CHADDOCK OPERATIONS		CHADDOCK FOUNDATION	
	9/30/2018	9/30/2017	9/30/2018	9/30/2017
ASSETS				
Cash and Cash Equivalents	$ 734,408	$ 800,390	$ 448,032	$ 8,146
Accounts Receivable - Program Service Fees	3,280,106	3,148,669		
A/R Allowance for Bad Debts	(50,000)	(2,385)		
Accounts Receivable Miscellaneous	-	-		
Prepaid Expenses	112,252	108,831	596	2,025
Office Supply Inventory	8,794	8,071		
Book Inventory	26,102			
Investment Portfolio (Adjusted to Market 6/30/18)			4,999,082	4,702,936
Building Fund Portfolio (Adjusted to Market 6/30/18)			369,679	1,096,311
Pledges Receivable - Building			123,870	140,000
Unrestricted Promises to Give	27,328	114,989	196,196	239,675
Investment in Great River Alliance	1,030	621		
Investment in CQG Inc	460,177	457,452		
Investment in Real Estate Held for Sale	-	-		
Temporarily Restricted Promises to Give	1,288,196	1,310,673		
Permanently Restricted Endowment Investments	1,543,455	1,550,801		
Property and Equipment (Net of Accum. Depr.)	14,416,042	14,821,650		
TOTAL ASSETS	$ 21,847,890	$ 22,319,762	$ 6,137,455	$ 6,189,093
LIABILITIES AND NET ASSETS				
Liabilities				
Accounts Payable	$ 461,245	$ 465,728		
Accrued Salaries and Vacations Payable	694,932	573,515		
Accrued Expenses	19,845	15,455		
Accrued Income Taxes	(1,204)	(1,343)		
Accrued Interest Payable	12,904	-		
Loans Payable	9,789,256	9,771,473		
Capital Lease Payable	6,631	8,525		
Deferred Revenue	481,711	386,685		
Due to Students	15,634	14,703		
Deferred Gift Annuities Payable	-	-	$ 7,983	$ 9,537
Endowment Assets Held for Chaddock			41,657	41,657
Total Liabilities	$ 11,480,953	$ 11,234,741	$ 49,641	$ 51,194
Net Assets				
Unrestricted	$ 7,535,284	$ 8,223,547	$ 4,246,127	$ 3,035,790
Temporarily Restricted	1,288,196	1,310,673	1,085,492	2,345,913
Permanently Restricted	1,543,455	1,550,801	756,195	756,195
Total Net Assets	$ 10,366,935	$ 11,085,021	$ 6,087,814	$ 6,137,898
TOTAL LIABILITIES AND NET ASSETS	$ 21,847,890	$ 22,319,762	$ 6,137,455	$ 6,189,093

CHADDOCK
UNAUDITED STATEMENT OF OPERATIONS
THREE MONTH ENDED SEPTEMBER 30, 2018

	FY19 CHADDOCK OPERATIONS					FY19 CHADDOCK FOUNDATION				
	TWELVE MONTH BUDGET	THREE MONTH BUDGET	THREE MONTH ACTUAL	VARIANCE POSITIVE (NEGATIVE) BUDGET	FY18 THREE MONTH ACTUAL THRU 9/30/17	TWELVE MONTH BUDGET	THREE MONTH BUDGET	THREE MONTH ACTUAL	VARIANCE POSITIVE (NEGATIVE) BUDGET	FY18 THREE MONTH ACTUAL THRU 9/30/17
UNRESTRICTED OPERATIONS:										
REVENUE:										
Program Fees	$ 16,674,690	3,869,511	$ 3,793,207	$ (76,304)	$ 3,413,289	$ -	$ -	$ -	$ -	$ -
Management Fees - Foundation	350,000	87,500	87,500	$ -	62,501	-	-	-	-	-
Major Gift Initiative Management Fee - Foundation	-	-	-	-	-	-	-	-	-	-
Miscellaneous Income	21,800	5,450	4,309	(1,141)	55	-	-	-	-	-
Investment Income	1,500	375	48	(327)	94	140,000	35,000	17,324	(17,676)	20,057
Endowment Income	-	-	-	-	-	20,000	5,000	5,289	289	5,506
Realized Gains (Losses) on Sale of Investments	-	-	-	-	-	-	-	13,839	13,839	4,931
Unrealized Gains on Adjust to Market	-	-	-	-	-	-	-	-	-	-
Gains (Losses) on Sale of Assets	-	-	-	-	-	-	-	-	-	-
Donation - Value of Donated Asset		-	-	-	-	-	-	-	-	-
Bequests & Trusts	250,000	62,500	27,524	(34,976)	20,304	285,000	71,250	1,048	(70,202)	25,048
Donation - Unrestricted	213,000	53,250	5,007	(48,243)	12,987	495,000	123,750	42,638	(81,112)	40,152
Donation - Special Purpose		-	29,158	29,158	-		-	10,875	10,875	-
Donations Restricted for Scholarships	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	$ 17,510,990	$ 4,078,586	$ 3,946,753	$ (131,833)	$ 3,509,230	$ 940,000	$ 235,000	$ 91,012	$ (143,988)	$ 95,694
EXPENSES:										
Salaries	$ 9,595,278	$ 2,202,504	$ 2,150,261	52,243	$ 2,254,118	$ -	$ -	$ -	$ -	$ -
Fringe Benefits	3,708,307	$ 858,294	675,067	183,227	531,454	-	-	-	-	
Line Item Expenses	4,331,405	$ 1,043,837	1,111,173	(67,336)	1,032,844	16,000	4,000	660	3,340	4,337
Scholarship Expenses		-				-	-	-	-	-
Management Fees - Chaddock	-	-	-	-	-	350,000	87,500	87,500	-	62,501
Major Gift Initiative Management Fees Chaddock		-				-	-	-	-	-
Investment Trustee Fees	-	-		-		45,000	11,250	10,916	334	11,291
Allocation for Depreciation	675,000	$ 168,750	168,750	-	161,250	-	-	-	-	-
Program Development Fund	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	$ 18,309,990	$ 4,273,385	$ 4,105,251	$ 168,134	$ 3,979,666	$ 411,000	$ 102,750	$ 99,076	$ 3,674	$ 78,129
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ (799,000)	$ (194,799)	$ (158,498)	$ 36,301	$ (470,436)	$ 529,000	$ 132,250	$ (8,064)	$ (140,314)	$ 17,565
FUNDS GIFTED TO FOUNDATION										
Donation Revenue	(463,000)	(115,750)	(61,689)	54,061	(33,291)	463,000	115,750	61,689	(54,061)	33,291
OPERATING EXCESS (DEFICIENCY)	$ (1,262,000)	$ (310,549)	$ (220,187)	$ 90,362	$ (503,727)	$ 992,000	$ 248,000	$ 53,625	$ (194,375)	$ 50,856
FUNDS GIFTED FROM FOUNDATION										
Endowment Income	20,000	5,000	4,366	(634)	5,623	(20,000)	(5,000)	(4,366)	634	(5,623)
Charitable Support for Operations	972,000	243,000	243,000	-	463,334	(972,000)	(243,000)	(243,000)	-	(463,334)
Charitable Support for Program Development	270,000	67,500	67,500	-		(270,000)	(67,500)	(67,500)		
Restricted Support for Operations	-	-	-	-	-	-	-	-	-	-
NET EXCESS (DEFICIENCY)-OPERATIONS	$ -	$ 4,951	$ 94,679	$ 89,728	$ (34,770)	$ (270,000)	$ (67,500)	$ (261,241)	$ (193,741)	$ (418,101)
RESTRICTED BUILDING FUND										
Building Fund Income	$ -	$ -	$ 2,993	2,993	$ 1,388	$ -	$ -	$ 1,798	$ 1,798	$ 1,944
Donations Building Fund	-	-	-	-	-	-	-	7,730	7,730	6,895
Charitable Foundation for Capital Items	-	-	-	-		-	-	-	-	
Charitable Foundation-Building Fund	-	-	-	-	-	-	-	-	-	-
Support from Building Fund	-	-	169,100	169,100	112,734	-	-	(169,100)	(169,100)	(112,734)
NET EXCESS (DEFICIENCY)-BUILDING	$ -	$ -	$ 172,093	$ 172,093	$ 114,122	$ -	$ -	$ (159,572)	$ (159,572)	$ (103,895)
TOTAL NET EXCESS (DEFICIENCY)	$ -	$ 4,951	$ 266,772	$ 261,821	$ 79,352	$ (270,000)	$ (67,500)	$ (420,813)	$ (353,313)	$ (521,996)

Prepared by Kristen Patton 10/31/2018

FIRST QUARTER COMPARISON OF PROGRESS
Q1FY18 to Q1FY19
Actual Statement of Operations

Budget Line	Q1FY18	Q1FY19	Difference
Program Revenue	$3,475,790	$3,880,707	$404,917
Total Expenses	$3,979,666	$4,105,251	$125,585
Foundation Support	$468,957	$314,866	($154,091)
Misc. & Other Income	$149	$4,357	$4,208
Total Net Without Building Support	($34,770)	$94,679	$129,449
Building Support	$114,122	$172,093	$57,971
Total Net With Building Support	$79,352	$266,772	$187,420

Actual Per Diem Percentage Revenue and Reimbursement

Program	% Rev. Q1 FY18*	% Rev. Q1 FY19*	% Change in Rev.	% Reimb. Q1FY18	% Reimb. Q1FY19	% Reimb. Change
DTAP	29.51%	29.80%	0.98%	101.25%	113.16%	11.76%
Residential	4.80%	3.87%	(19.38)%	67.41%	60.08%	(10.87)%
Group Home	7.43%	7.31%	(1.62)%	82.81%	93.35%	12.73%
Indep. Liv. TLP	0.40%	0.36%	(10.00)%	149.55%	63.49%	(57.55)%
Indep. Liv. ILO	0.74%	0.35%	(52.70)%	149.57%	104.02%	(30.45)%
O2 School	17.77%	19.00%	6.92%	86.53%	95.25%	10.08%
Spec Foster Care	6.96%	7.22%	3.74%	89.99%	109.94%	22.17%
Reg/Rel. Reunification Foster. Care	15.99%	16.29%	1.88%	93.52%	89.48%	(4.32)%

** While not per diem programs, the Caregiver Connections accounts for 9.53% of Revenue in the quarter*

Percentage Fee for Service Revenue by Payor Source

Payor Source	Q1FY18	Q1FY19	% Change
DCFS	36.16%	33.42%	(7.58)%
DHS	9.56%	10.43%	9.10%
Local School Districts (ISBE)	25.84%	26.60%	2.94%
Quincy Public School Dist.	7.70%	6.76%	(12.21)%
Other State Governments	10.78%	11.70%	8.53%
Private Pay	9.38%	10.54%	12.37%
Child Nutrition	0.58%	0.55%	(5.17)%

Key Highlights from Financial Dashboard

Table 1:

• The first quarter looks strong for FY19. Our residential beds are at budgeted occupancy. The deficit to program revenue is being made up by saving in expenses. This deficit is mainly due to the school population, but we continue to place students throughout the year.

• The negative variance in line items is due to a variety of reasons which include timing of the expense; it should level out as the year continues.

Table 2 — Yellow Section:

• The increase in the school rate due to the new school building is accounting for an increase in revenue for the 02 School revenue compared to last year.

• Our Foster Care Program continues to grow and is accounting for more revenue overall.

• Caregiver Connections is not a per diem program, and is not included in the chart, but accounts for 9.53% of total fee-for-service revenue.

Table 2 — Blue Section:

• For our residential programs, we want to be as close to 100% reimbursement as possible, without going over. Reimbursement over 100% will either result in a rate reduction the following year, or the needs to pay back excess revenue.

Table 3:

• Other State Governments and private pay revenue has increased as we have had an increase of placements from other states. For a number of years we have seen this trend as other states will place outside of their states and then pull back.

Chaddock
Every Child Deserves a Chance

CASE REVIEW

CLIENT:	Jane Doe
PROGRAM:	Family Solutions: Outpatient Services
REFERRAL SOURCE:	Self-Referral

REASON FOR REFERRAL

Jane's mother reported that her daughter was exhibiting symptoms of extreme anxiety despite the fact that she was taking medication daily. In particular, her anxiety spiked in anticipation of going to social events where there were large crowds or new people that she did not know. Her anxiety also spiked in anticipation of and throughout visits with her biological father. She had trouble sleeping while in her father's care. Each evening, she would ask questions regarding the events of the next day. She did not want to be touched by strangers. Her anxiety resulted in stomach aches in the school setting that resulted in repeated visits to the school nurse. Her distress was significant enough that it altered the family's ability to attend social events and caused exhaustion for her mother and frustration in her sisters who did not understand the client's symptoms and resented being restricted in their activities.

PRESENTING HISTORY

When services began Jane was 9 years old. She had been experiencing clinically significant anxiety and depressive symptoms for over 2 years. Her inability to cope with these symptoms led to limited social engagement for the family and significantly increased stress for the client and her mother. There continued to be a strain on the relationship the client had with her biological father as she experienced extreme anxiety related to her visits with him and this anxiety remains high until she returned to her mother's home. The client did experience the trauma of being cared for by an impaired caregiver as her father was an alcoholic and she and her brother were solely in his care for regular periods of time prior to his remarriage. These experiences resulted in fear on the part of the Jane as she was left to tend to her younger brother who has special needs. Despite treatment with Fluoxetine for approximately 3 years and a previous period of outpatient counseling, the client's anxiety remained at a clinical level as did her depression.

At intake, the therapist completed a Comprehensive Mental Health Assessment, trauma history, the Severity of Indicators index, the Columbia Impairment Scale - parent version, and the Columbia Impairment Scale - youth version.

DIAGNOSIS & MEDICATION AT ADMISSION

The client was given the diagnoses of Generalized Anxiety Disorder and Major Depressive Disorder, Single Episode, mild. Psychosocial stressors included problems with primary support group, school problems, and social problems. Her CGAS score was 45. She was taking Fluoxetine- daily. It was recommended that she continue consulting with her primary care physician to ensure the correct dosage of this medication and/or explore any needed medication changes.

SERVICES/INTERVENTIONS PROVIDED

The client attended weekly individual therapy to address her anxiety and depressive symptoms. Cognitive Behavioral Therapy (Coping Cat Curriculum) and Affect Modulation skills were employed to help her decrease her symptoms and increase her level of functioning. Areas of focus included:

Psychoeducation: Discussed what anxiety is and how it impacts people. Discussed the cognitive triangle and how thoughts, feelings, and behaviors are interconnected. Explored what is happening in the brain and body when anxiety spikes.

Feelings Identification and coping strategies: To help the client improve her ability to both identify and verbalize her affective states and then use skills to modulate her feelings as needed. She was able to identify multiple, effective coping skills that she used during periods of elevated anxiety.

Cognitive coping: To assist the client in identifying cognitive distortions, such as all or nothing thinking or catastrophizing, and strategies to improve her self-talk.

Socratic and Circular questioning: To help Jane identify the root causes of her thoughts, feelings, and perceptions as well as identify ways that she has been successful at addressing struggles in the past and how she might use these strengths to overcome her current circumstances.

Trauma Narrative Creation: To help the client process a traumatic event to reduce the emotional intensity associated with reminders of this event and to address any resulting cognitive distortions.

DISCHARGE

With medication and mental health services – in particular the Coping Cat (CBT) curriculum- the client made significant progress in addressing her symptoms of anxiety and school and social refusal. She was able to improve her functioning by reengaging in school daily as well as extracurricular events at school and in the community. She tried out for and was given a role in a school drama production. Her mom reported improved relationships within the family due to the associated reduction in stress and conflict in the home. Through addressing her uncontrolled anxiety, her depressive symptoms were eliminated as well.

The client received services for nine months. At the time of her case closing she had a diagnosis of Anxiety Disorder, unspecified due to the progress made. Her CGAS score increased to 80. She continued to take her medication as prescribed. She moved to a new school and fully engaged in classes and extracurricular activities in that setting.